

**WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES**

May 8, 2023

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Manager Brian Carl, Solicitor Peter Lehr, and Engineer Stan Wojciechowski were present.

Pledge of Allegiance – Chair-person Linda Gorgas opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the April 10<sup>th</sup>, 2023 Board of Supervisors Meeting were approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried. 3-0

Treasurer's Report – The treasurer's report of April 30, 2023 as well as payment of current invoices presented were approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

**Weisenberg Township**

**Treasurer Report**

**April 30, 2023**

General Fund Expenses – 4/01/23 – 4/10/23	72,352.49
General Fund Expenses – 4/11/23 – 4/30/23	53,000.27
State Fund Expenses – 4/10/23	18,710.54
Equipment Fund Expenses –4/10/23	0.00
Fire Fund Expenses – 4/10/23	4,991.69

**Balance as 4/30/2023**

General Fund Checking	713,628.00
General Fund CD	2,000,000.00
General Fund CD	1,500,000.00
State Fund Checking	-0-
State Fund Money Market	306,605.46
Equipment Fund Money Market	10,640.35
Equipment Fund Money Market CD	150,000.00
Arcadia Industrial Park Signalization Repair Fund	7,295.79
Arcadia Industrial Park Signalization Repair Fund CD	85,000.00
Hillwood Signalization	32,643.49
Recreational Fund	80,071.01
Fire Tax Fund	34,041.19
Fire Tax – CD	500,000.00
Capital Projects Fund	12,772.48
Capital Projects Fund CD	300,000.00
Conservation District Fund	82,910.20
Open Space Money Market Fund	7,716.80
Yard Waste Money Market Fund	4,762.86
Yard Waste Money Market Fund CD	260,000.00
Hailey Ct Homeowners Fund	12,174.15
Hailey Ct Homeowners Fund CD	25,000.00
COVID Money	<u>362,497.68</u>
TOTAL ASSETS	6,487,759.46

**VISA Account Reconciliation – Brian**

Beginning Balance					1,270.10
Payments					(1,270.10)
Purchases	1&1 Internet	Internet Email	37.71		
	Lathem Time	Monthly Fee	39.00		
	CPL - Hager	Parking -Brian- Benecon	17.15		
	Zoom	Video Mtgs.	15.99		
	Microsoft Office	Monthly Fee	28.09		
	<u>USPS</u>	<u>Postage</u>	<u>7.50</u>		
					<u>145.44</u>
Ending Balance					<u>145.44</u>

**VISA Account Reconciliation – Tony**

Beginning Balance					0.00
Payments					(0.00)
Purchases					
					<u>0.00</u>
Ending Balance					<u>0.00</u>

**Subdivisions & Land Development**

None

**Old Business**

**Gateway Ridge – 18-month maintenance period – release/acceptance of public improvements**

Resolution # 2023-10 was adopted by motion made by Anthony Werley, seconded by Richard Bleiler conditionally approving the release of the maintenance bond and accepting Alyssa Court (Gateway Ridge Subdivision) as a Township Road when all the legal requirements are verified by Barry Isett. Motion carried. 3-0

**Draft Ordinance – Hailey Court Wastewater System – Appointment of Collection Agency**

Discussion was held with the Board and Jason Leininger (Portnoff Law Associates, Ltd.) regarding collecting the delinquent sewer bills on Hailey Court. Portnoff currently collects the Township’s delinquent Realistate taxes and the N.W. Lehigh School District delinquent taxes. The collection fees will be passed onto the property owner. Motion was made by Richard Bleiler, seconded by Anthony Werley to approve the advertisement of the draft Ordinance which authorizes Portnoff to collect the Hailey Court delinquent sewer bills. Motion carried. 3-0

**SALDO/Stormwater Ordinance Amendment**

Tabled until next month as this is still with Lehigh Valley Planning Commission for review.

**New Business**

**Plan NL – Intergovernmental Cooperation Agreement**

Resolution # 2023-11 was adopted by motion made by Linda Gorgas, seconded by Anthony Werley to sign the agreement to partner with Heidelberg, Lynn, Lowhill, Washington and Slatington Borough implement the adopted Plan by revising relevant ordinances (zoning, subdivision regulations, sewage facilities plans, official map) and bring each into consistency with the adopted Plan. Motion carried. 3-0

### **Picnic Tables for Park Pavilion**

Brian Carl presented (3) options for picnic tables to be placed under the pavilion at Bachelor Park. Motion made by Richard Bleiler, seconded by Anthony Werley to approve option # 3 which consists of (6) four-sided metal/composite picnic table (one being ADA compliant) and one metal bike rack. Motion carried. 3-0

### **Salt Shed – Bid Award**

Stan Wojciechowski informed the Board that the bids for the proposed new salt shed were opened and the lowest bidder was Dutchman Contracting LLC for \$493,169.00. Barry Isett reviewed their bid submission and would recommend Dutchman Contracting LLC for their lowest bid. Barry Isett has also worked previously with this company in another municipality. Motion made by Anthony Werley, seconded by Richard Bleiler to award the bid contract to Dutchman Contracting LLC for \$493,169.00 for the construction of a new salt storage facility at 3535 Willow Run Road. Motion carried 3-0

Discussion was held regarding the concrete apron in the front of the salt shed. Brian and the road crew will do this work in order to save money. \$47,040.00 will be deducted from Dutchman’s contract via change order. Dutchman Contracting agreed to this request.

### **Tercha Road Vacating**

Brian Carl stated that he had met with Kate Tercha, representatives from Upper Macungie Township and Lehigh County Farmland Preservation regarding the preservation of the Tercha land in Weisenberg Township and Upper Macungie Township. Kate requested Tercha Road be vacated if the land is preserved. The Board was in favor of this request and will act on this later this year when appropriate.

### **Employee Handbook Amendment**

Tabled until next month.

### **Public Comment** - None

### **Weisenberg Volunteer Fire Department Comments**

Matt Krapf, Fire Chief, informed the Board that they had 78 calls so far for 2023. He reviewed his comment letter dated 5/8/2023 regarding the activity of the fire department and their members.

### **EAC Comments**

Marty Rakaczewski informed the Board that their Earth Day event went well. Another resident expressed interest in joining the EAC. Waste Management donated trash grabbers for their Earth Day event which was appreciated. The EAC picked up materials to fix one of the bridges on the walking trail and they will be coordinating this with Brian. The EAC will participate with the fire department at a few upcoming community events.

### **Roadmaster’s Comments**

Anthony Werley stated they finished topsoil and seeding at Bachelor Park. They scratch paved various roads in the Township. They installed several pipes and drainage boxes as well. They are currently assisting Lynn Township with paving.

### **Engineer’s Comments**

Stan Wojciechowski informed the Board that the Bandit Truck Stop is having problems with their on-lot septic system and will be looking to hook up to the LCA Arcadia system later in the year.

### **Attorney's Comments** – None

### **Treasurer's Comments**

Jeff Strauss informed the Board that the Fire Tax CD and the General Fund CD will be coming up for renewal. Motion was made by Anthony Werley, seconded by Richard Bleiler to renew the CD's with New Tripoli Bank for another 6 months at a rate of 4.07 %. Motion carried.

### **Supervisor's Comments**

Richard Bleiler informed the Board of the activity of the Northwestern Rec Commission.

### **Township Manager's Comments**

Brian Carl informed the Board that the fire inspection letters will be going out to our local businesses within the Township regarding the new Fire Inspection program. Tony and Brian met with Caitlin from the Lehigh County Conservation District and the Dirt & Gravel Road Program reps to discuss a grant to do some road surface and storm water improvements on Moyer Court. We are also looking at the dirt road section of Kecks Road for a possible future project. Brian met with the MS4 engineers from Barry Isett's office to review where we stand with the current permit requirements and it looks like we are in good shape. Tony and the crew will complete the final PRP project later this summer. The majority of the work is outside of our ROW and all property owners provided approval. Brian received a copy of the final plan for the proposed warehouse at 2766 Route 100 in Lowhill Township that abuts Windy Road in our Township. We previously deferred reviews of the preliminary plans to Lowhill as our section of this property is not being developed. Brian discussed with the developer the plans to improve the stormwater issues along the shoulder on Windy Road and the developer agreed to this work. Tim Schadler's request to use the parking lot across the street from the Township Building to access his property was discussed. He intends to bring in fill to his property and doesn't want to damage Folk Road with the dump truck traffic. The request to use the Township property was denied. Brian will talk with Tim about establishing an escrow for any potential road damage.

**Executive Session** – Linda Gorgas announced that an executive session was held from 6:00pm to 6:50pm prior to the meeting today for personnel reasons.

Chairperson, Linda Gorgas adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager