

WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES

July 8, 2024

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Manager Brian Carl, Treasurer Jeff Strauss, Solicitor Peter Lehr, and Engineer Stan Wojciechowski were present.

Pledge of Allegiance – Chair-person Linda Gorgas opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the June 10, 2024 meeting were approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

Treasurer's Report – The treasurer's report of June 30, 2024 as well as payment of current invoices presented were approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried. 3-0

Weisenberg Township

Treasurer Report

June 30, 2024

General Fund Expenses – 6/01/24 – 6/10/24	159,373.38
General Fund Expenses – 6/11/24 – 6/30/24	31,092.99
Equipment Fund – 6/10/24	-
State Fund Expenses – 6/10/2024	45,820.46
Fire Tax Fund Expenses 6/10/2024	2,257.65

Balance as 6/30/2024

General Fund Checking	99,029.59	
General Fund CD	1,500,000.00	Matures on 08/15/2024
General Fund CD	2,030,140.20	Matures on 09/06/2024
General Fund CD	1,000,000.00	Matures on 05/14/2025
State Fund Checking	-0-	
State Fund Money Market	244,690.50	
Equipment Fund Money Market	367.11	
Equipment Fund Money Market CD	139,000.00	Matures on 05/14/2025
Equipment Fund Money Market CD	76,796.50	Matures on 08/05/2024
Equipment Fund Money Market-CD	153,014.02	Matures on 09/06/2024
Arcadia Industrial Park Signalization Repair Fund	54,876.36	
Arcadia Industrial Park Signalization Repair Fund CD	86,707.94	Matures on 09/06/2024
Recreational Fund	85,261.63	
Fire Tax Fund	3,970.07	
Fire Tax – CD	225,000.00	Matures on 09/06/2024
Fire Tax – CD	435,000.00	Matures on 08/15/2024
Fire Tax – CD	340,000.00	Matures on 05/14/2025
Capital Projects Fund	321,538.29	
Misc Escrow Accounts	51,433.57	
Conservation District Fund	1,019.25	
Open Space Money Market Fund	5,676.19	
Yard Waste Money Market Fund	4,810.20	
Yard Waste Money Market Fund CD	271,577.30	Matures on 08/05/2024
Hailey Ct Homeowners Fund	16,699.26	
Hailey Ct Homeowners Fund CD	25,502.34	Matures on 09/06/2024
Community Center Fund	<u>239,454.67</u>	

TOTAL ASSETS 7,411,564.99

VISA Account Reconciliation – Brian

Beginning Balance				547.26
Payments				(547.26)
Purchases				
	1&1 Internet	Internet Email	54.39	
	Zoom	Video Meetings	15.99	
	Staples	Office Supplies	211.73	
	Lathem Time	Monthly Time Clock	54.00	
				<u>336.11</u>
Ending Balance				<u><u>336.11</u></u>

VISA Account Reconciliation – Tony

Beginning Balance				320.92
Payments				(320.92)
Purchases				
				<u>0.00</u>
Ending Balance				<u><u>0.00</u></u>

Subdivisions & Land Development**Kate Tercha – Minor Subdivision – Prel./Final Plan Dated 6/4/2024 (2048 Tercha Road, Fogelsville, PA)**

Stan Wojciechowski reviewed the plan with the applicants engineer Mike Houston (AASA Land Surveyors) and the Board. The plan proposes to subdivide the existing lot into two new lots. (Lot#1 – 12.69 = +/- acres and Lot#2 – 10.52 +/- acres.) The applicant is requesting (3) waivers on the plan since there will be no development proposed with this minor subdivision. 1.) showing under utilities, 2.) showing existing wooded areas, 3.) showing contour lines.

Motion was made by Richard Bleiler, seconded by Anthony Werley to grant the (3) requested waivers on the plan. Motion carried. 3-0

Motion was made by Anthony Werley, seconded by Richard Bleiler to approve the preliminary/final plan conditional upon the engineer’s review letter date July 3, 2024. Motion carried. 3-0

Old Business**Solicitation Ordinance - DRAFT**

A motion was made by Anthony Werley, seconded by Richard Bleiler to advertise the ordinance and update the fee schedule to reflect the solicitation fee. It was discussed to exempt Girl Scouts/Boy Scouts and non-profit entities. Motion carried. 3-0

Blacksmith Road – Cell Tower – Lease Renewal w/ AT&T

A motion was made by Richard Bleiler, seconded by Anthony Werley to have the solicitor write to AT&T regarding the cell tower lease options to renew and to also inquire about nonpayment on the current lease. Motion carried 3-0

New Business**Walking Trail/Golden Key Road Crossing – Payment App 1**

Motion made by Anthony Werley, seconded by Richard Bleiler to pay the first payment on the walking trail crossing on Golden Key Road for the work completed. Motion carried. 3-0

Lyon Valley Road – Pavilion – Contract Award

Brian Carl stated he received (3) bids for the construction of the new pavilion at Lyon Valley Park. The lowest bid was received from Membrino Building & Remodeling (Herford, PA) @ \$50,244.00.

A motion made by Richard Bleiler, seconded by Anthony Werley to accept the lowest bid received from Membrino Building & Remodeling contingent upon satisfactory references. Motion carried. 3-0

Ag Security Area – Charles E Mertz Jr. & Cynthia A Bower (10338 Old 22 – 22.46 acres)

A motion was made by Anthony Werley to accept the application to add 22.46 acres to the Township's Agricultural Security Area for Charles E Mertz Jr. & Cynthia A Bower, seconded by Richard Bleiler. Motion carried. 3-0

Ag Security Area – Elaine L Bogert (10309 Old 22 – 19.75 acres)

A motion was made by Anthony Werley to accept the application to add 19.75 acres to the Township's Agricultural Security Area for Elaine L. Bogert, seconded by Richard Bleiler. Motion carried. 3-0

Public Comment

None

Weisenberg Volunteer Fire Department Comments

Matt Krampf, Fire Chief for the fire department, informed the Board that they ran 139 calls for the year 2024. He reviewed his comment letter dated 7/8/2024 regarding the activity of the fire department and their members. The department summer picnic will be held on July 15th.

EAC Comments

None

Roadmaster's Comments

Anthony Werley stated they completed the oil/chipping on Township roads. These roads were swept and all line painting has been completed. They filled in the shoulders after the paving project on West Hills Court. They also helped Lynn Township with their oil/chipping. The second round of shoulder mowing has started and they are currently across the street working of the excavation for the community center.

Engineer's Comments

None

Attorney's Comments

Peter Lehr discussed with the Board the court appeal (Mary Ann Mickus) regarding the denial of a request for a shared driveway for 3603 Tannery Road (vacant land) and 3595 Tannery Road (dwelling on lot). Peter will inform the Board when a hearing is scheduled with the court.

Peter Lehr also addressed the Board with regards to the trash/junk violation at 2103 Independent Road (Joyce Wickett). Motion was made by Richard Bleiler, seconded by Anthony Werley to authorize Peter's office file an injunction through the courts for this property to be cleaned up. Motion carried. 3-0

Treasurer's Comments

Jeff Strauss stated that the audit has not been received yet from France Anderson & Associates and he is having difficulty touching base with the audit firm. Jeff will call them tomorrow and if he is unsuccessful then Brian will drive to their office and see what the problem is.

Escrow accounts on Weathered Vineyards and Super 8 have not been paid. Brian Carl will contact both applicants as they are both due in for this month's planning commission meeting.

Supervisor's Comments

Richard Bleiler reported that the insurance shopping for the Northwestern Rec fields is still in process. Brian will reach out to the Seltzer Group to see if he can follow up on the hold up.

Township Manager's Comments

Community Center Update

Brian Carl stated that he has secured additional funding for the community center. He would like to solicitate bids for the design/build for the shell of the building. A motion was made by Richard Bleiler, seconded by Anthony Werley to approve the advertisement for bids on the shell of the community center. Motion carried. 3-0

Maintenance Building Expansion Update

Brian Carl stated that the painting of the existing maintenance buildings has been completed. He also looked into a fence for the rear of the buildings but the quotes for this was significantly high.

Zoning Ordinance & Map Update – Workshop 7/25/234

There will be a workshop with the Planning Commission members along with the Board of Supervisors to discuss the Zoning Ordinance and the Official Map on July 25th @ 6:30pm.

Farm Preservation

Brian Carl stated that another farm was preserved in the Township. The Foster Farm that is located on both sides of New Smithville Road bringing the total preserved farms for Weisenberg Township to 4,748 acres.

Executive Session

None

Chairperson, Linda Gorgas adjourned the meeting at 7:52 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager