

January 3, 2022

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their re-organizational meeting at 5:00 p.m. in person and on ZOOM due to the COVID-19 pandemic. Supervisor Linda Gorgas opened the meeting via Zoom with the Pledge of Allegiance to the flag of the United States of America. Anthony Werley, Richard Bleiler, Brian Carl, and Jeff Strauss attended in person.

The meeting was advertised & conducted in accordance with Act 15. Roll call was conducted on all members and staff.

Richard Bleiler moved, seconded by Linda Gorgas, to appoint Anthony Werley as **Temporary Chairperson** to preside over the meeting until formal appointments are made. Motion carried.

Anthony Werley moved, seconded by Richard Bleiler, to appoint Janet Henritzky as **Temporary Secretary** to take the minutes of the Re-org meeting. Motion carried.

Chairperson

Motion to appoint Linda Gorgas as **Chairperson** of the Board of Supervisors was made by Richard Bleiler, seconded by Anthony Werley. Motion carried.

Vice-Chairperson

Motion to appoint Anthony Werley as **Vice-Chairperson** of the Board of Supervisors was made by Richard Bleiler, seconded by Linda Gorgas. Motion carried.

Roadmaster

Motion to appoint Anthony Werley as **Roadmaster** was made by Linda Gorgas, seconded by Richard Bleiler. Motion carried. The Roadmaster's pay and benefits will be set by the Auditors on January 4th, 2022.

Assistant Roadmaster

Motion to appoint James Werley as **Assistant Roadmaster** was made by Anthony Werley, seconded by Richard Bleiler. Motion carried.

Secretary / Assistant Secretary:

Anthony Werley moved, seconded by Richard Bleiler, to appoint Brian Carl as Secretary and Janet Henritzky as Assistant Secretary. Motion carried.

Township Administrator/Secretary:

A motion was made by Richard Bleiler, seconded by Anthony Werley, to pay the Township Administrator, Brian Carl the rate of \$88,400.00 yearly. Motion carried. A motion was made by Anthony Werley, seconded by Richard Bleiler to pay Brian Carl \$50.00 per meeting limited to authorized Supervisors, Planning Commission and Zoning Hearing Board meetings. Motion carried.

Per motion of Richard Bleiler, seconded by Anthony Werley, Brian Carl's road crew work outside of normal business hours will be paid at the rate of \$37.00 per hour. Motion carried.

Lowhill Billing:

Motion made by Richard Bleiler, seconded by Anthony Werley for Lowhill Township to be billed (quarterly - \$ 12,500.00) at the rate of \$50,000.00 per year (quarterly @ \$ 12,500.00) plus mileage @ the current federal rate for Township Administrative services and secretarial services. Motion carried.

Treasurer:

A motion was made by Richard Bleiler, seconded by Anthony Werley, to appoint Jeff Strauss as Treasurer at the rate of \$43,000.00. Motion carried.

Pension:

Per motion of Linda Gorgas, seconded by Richard Bleiler, a 12% pension plan contribution applies to all full-time employees. Motion carried.

Raises:

A motion was made by Richard Bleiler, seconded by Linda Gorgas, to give a \$1.00 per hour raise to following full-time employees. The rates shall be listed below. Motion carried.

Assistant Roadmaster and Repairman James Werley – \$29.56

Labor and Equipment Operator Richard Reppert – \$26.58

Labor and Equipment Operator Warren Loch – \$26.58

Labor and Equipment Operator Richard Bortz – \$26.58

Labor and Equipment Operator Sean Peters – \$22.00 with a raise to \$24.00 when he acquires his CDL license.

A motion was made by Anthony Werley, seconded by Richard Bleiler to increase the Secretary/Administrative Alternate Janet Henritzky – Salary to \$53,580.00 and \$50.00 per meeting pay will also apply to all authorized Supervisors and Planning Commission meetings. Motion carried.

Elected Supervisors – Wages set by Auditors

Richard Bleiler moved seconded by Anthony Werley, to reappoint the three Supervisors and the Secretary to the Pension Board. The Secretary is to be the Plan Administrator. Trustees are the Secretary and Chairman of the Board. Motion carried.

Temporary Help:

A motion was made by Linda Gorgas and seconded by Anthony Werley to hire temporary help (as needed) at the following rate: Laborer and truck drivers are set at \$25.00 per hour. Any other temporary help (as needed) will have a rate set and approved by the Board of Supervisors. Temporary help is defined to be limited to 30 days per person per year authorized without prior approval but with notification to the Chairperson. Additional time must be approved by the Board of Supervisors. Motion carried.

A motion was made by Richard Bleiler, seconded by Anthony Werley to set the rate for temporary help (as needed) for office work at \$15.00 per hour. Motion carried.

Zoning Officer/Alternate Zoning Officer:

A motion was made by Anthony Werley, seconded by Richard Bleiler, appointing Brian Carl as zoning officer for all zoning actions. Alternate zoning officer is Barry Isett & Associates. Motion carried.

Township Engineer:

A motion was made by Richard Bleiler and seconded by Anthony Werley to retain Barry Isett & Associates as Township Engineer. Motion carried.

Township Solicitor:

A motion was made by Anthony Werley and seconded by Richard Bleiler to retain Norris, McLaughlin, PA as Township Solicitor. Motion carried.

Special Counsel:

A motion was made by Richard Bleiler and seconded by Anthony Werley to retain Kozloff Stoudt Attorneys as special counsel for the Township. Motion carried.

Township Banking:

A motion was made by Anthony Werley and seconded by Richard Bleiler to retain the New Tripoli Bank for Township business. Motion carried.

Vacancy Board:

A motion was made by Richard Bleiler and seconded by Anthony Werley to appoint Brian Carl as Chairman of the Vacancy Board. The Vacancy Board also consists of any two of the three elected Supervisors. Motion carried.

Voting Delegate for PSATS 2022 Convention:

A motion was made by Anthony Werley and seconded by Richard Bleiler electing Linda Gorgas as voting delegate at the Annual PSATS Convention in Hershey, Pennsylvania. Any additional authorized employees will be granted permission to attend. Motion carried.

Planning Commission Appointment (4 year term):

Done at the December Board Meeting.

Zoning Hearing Board Appointment (3 year term):

Done at the December Board Meeting.

U.C.C. Appeals Board Appointment:

A motion was made by Richard Bleiler and seconded by Anthony Werley to reappoint Leroy Sorensen and Asa Hughes to the U.C.C. Appeals Board. Motion carried.

Northwestern Recreation Commission Representative/Weisenberg & Lowhill Historical Society:

A motion was made by Anthony Werley and seconded by Richard Bleiler to appoint Richard Bleiler to the Recreation Commission. The responsibility will be shared with all Supervisors. Anthony Werley will be the representative for the Historical Society. Motion carried.

Ontelaunee Park Veterans/War Memorial Representative:

A motion was made by Anthony Werley, and seconded by Linda Gorgas to appoint Richard Bleiler to serve as a representative for the Ontelaunee Park Veterans/War Memorial committee. Motion carried.

Sewage Enforcement Officer:

A motion was made by Richard Bleiler and seconded by Anthony Werley to appoint Christopher Noll of Keystone Consulting Engineers as Sewage Enforcement Officer. Motion carried.

Building Inspector:

Anthony Werley moved, seconded by Richard Bleiler, to appoint Barry Isett & Associates as Residential, Commercial and Industrial Construction Inspector. Motion carried.

Township Representative for the Lehigh Valley Insurance Co-op Board:

Richard Bleiler moved, seconded by Anthony Werley, to appoint Brian Carl as the Township Representative to the Lehigh Valley Insurance Co-op Board. Motion carried.

Health Officer:

Anthony Werley moved, seconded by Richard Bleiler, to appoint Barry Isett & Associates as Health Officer. Motion carried.

Open Records Officer:

Linda Gorgas moved, seconded by Richard Bleiler, to appoint Brian Carl as Open Records Officer. Motion carried.

Northern Lehigh Planning Commission Representative:

Anthony Werley moved, seconded by Richard Bleiler, to appoint all 3 supervisors and Brian Carl as representatives to the Northern Lehigh Planning Committee with the auditors to set the pay rate for the supervisors to attend special project meetings. Motion carried.

EIT Tax Collection Committee:

Richard Bleiler moved, seconded by Anthony Werley, to appoint Brian Carl as representative and Jeff Strauss as alternate representative to the EIT Tax Collection Committee. Motion carried.

Hazardous Mitigation:

Anthony Werley moved, seconded by Richard Bleiler, to appoint Brian Carl and Frank Bartholomew as contacts for the Lehigh County Hazard Mitigation Plan update. Motion carried.

Emergency Management:

Richard Bleiler moved, seconded by Anthony Werley to pay Frank Bartholomew \$20.00 per hour to attend emergency management meetings and to help fill out fire reports. Motion carried.

WHIDMA:

Anthony Werley moved, seconded by Richard Bleiler, to appoint Brian Carl as representative to the TIF committee and WHIDMA Board of Directors. Motion carried.

All of the above shall be in effect as of January 1, 2022.

EXECUTIVE SESSION:

None

Chairperson, Linda Gorgas adjourned the meeting at 5:29 p.m.

Respectfully submitted,

Brian C. Carl, Secretary