

WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES

June 12, 2023

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Manager Brian Carl and Benjamin Sheppard of Norris, McLaughlin, P.A. (Richard Bleiler was on vacation.)

Pledge of Allegiance – Chair-person Linda Gorgas opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the May 8th, 2023 Board of Supervisors Meeting were approved by motion made by Anthony Werley, seconded by Linda Gorgas. Motion carried. 2-0

Treasurer's Report – The treasurer's report of May 31, 2023 as well as payment of current invoices presented were approved by motion made by Anthony Werley, seconded by Linda Gorgas. Motion carried. 2-0

Weisenberg Township

Treasurer Report

May 31, 2023

General Fund Expenses – 5/01/23 – 5/08/23	61,049.08
General Fund Expenses – 5/09/23 – 5/31/23	57,310.21
State Fund Expenses – 5/08/23	83,991.30
Equipment Fund Expenses – 5/08/23	0.00
Fire Fund Expenses – 5/08/23	53,895.87

Balance as 5/31/2023

General Fund Checking	914,378.85
General Fund CD	2,036,122.21
General Fund CD	1,500,000.00
State Fund Checking	-0-
State Fund Money Market	222,802.12
Equipment Fund Money Market	25,371.89
Equipment Fund Money Market CD	150,000.00
Arcadia Industrial Park Signalization Repair Fund	7,301.38
Arcadia Industrial Park Signalization Repair Fund CD	85,000.00
Hillwood Signalization	32,668.48
Recreational Fund	80,132.31
Fire Tax Fund	26,416.08
Fire Tax – CD	509,030.55
Capital Projects Fund	12,782.26
Capital Projects Fund CD	300,000.00
Conservation District Fund	82,973.67
Open Space Money Market Fund	7,722.71
Yard Waste Money Market Fund	4,766.51
Yard Waste Money Market Fund CD	260,000.00
Hailey Ct Homeowners Fund	13,306.31
Hailey Ct Homeowners Fund CD	25,000.00
COVID Money	362,807.69
TOTAL ASSETS	<u>6,658,582.02</u>

VISA Account Reconciliation – Brian

Beginning Balance				145.44
Payments				(145.44)
Purchases	Amazon	COG Parts	168.00	
	Valley Wide Signs	Park Signs	582.25	
	1&1 Internet	Internet Email	45.89	
	Lathem Time	Monthly Time Clock	39.00	
	Home Depot	Key for Pavilion	4.21	
	Amazon	Pavilion Lights	80.42	
	Microsoft Office	Monthly Fee	28.09	
	UCC	Permit Surcharges	148.50	
	PSATS	Conference	1,378.62	
	ZOOM	Video Meetings	15.99	
				<u>2,490.97</u>
Ending Balance				<u><u>2,490.97</u></u>

VISA Account Reconciliation – Tony

Beginning Balance				0.00
Payments				(0.00)
Purchases				
	PSATS	Conference	689.31	
	Fire & Grain Rest	Conference	58.05	
	Hresko's BBQ	Conference	13.52	
				<u>760.88</u>
Ending Balance				<u><u>760.88</u></u>

Subdivisions & Land Development

None

Old Business

Draft Ordinance – Hailey Court Wastewater System – Appointment of Collection Agency

Motion was made by Anthony Werley, seconded by Linda Gorgas to approve **ORDINANCE # 23-3** appointing Portnoff to collect delinquent Hailey Court sewer bills. Motion carried. 2-0

SALDO/Stormwater Ordinance Amendment

Motion was made by Linda Gorgas, seconded by Anthony Werley to table this until next month as it is still with Lehigh Valley Planning Commission for review. Motion carried 2-0

Employee Handbook Amendment

Motion was made by Anthony Werley, seconded by Linda Gorgas to approve **RESOLUTION # 23-12** which amends the employee handbook. Motion carried 2-0

New Business

Resolution for funding commitment – Lyon Valley Road Pavilion Grant

A motion was made by Anthony Werley, seconded by Linda Gorgas to approve **RESOLUTION # 23-13** which approves the funding commitment for the Weisenberg Park Pavilion. Motion carried 2-0

Deputy Emergency Management Coordinator Appointment

A motion was made by Anthony Werley, seconded by Linda Gorgas to appoint Justin Oswald as Deputy Emergency Management Coordinator and to be paid the same wages for work performed as the existing Emergency Management Coordinator. Motion carried 2-0

AG Security – Kate Tercha – 1919 Tercha Road – 40.84 acres

A motion was made by Anthony Werley, seconded by Linda Gorgas to accept the application to add 40.84 acres to the Township’s Agricultural Security Area for Kate Tercha. (#544672146901-1 = .36 acres and #544672205166-1 = 17.28 acres and #544663034278-1 = 23.202 acres) Motion carried 2-0

Public Comment – Boy Scout Troop #150 was in attendance to earn a merit badge for their upcoming summer camp.

Weisenberg Volunteer Fire Department Comments

Matt Krapf, Fire Chief, informed the Board that they had 110 calls so far for 2023. He reviewed his comment letter dated 6/12/2023 regarding the activity of the fire department and their members. A motion was made by Anthony Werley, seconded by Linda Gorgas to approve members of the fire department to participate in the upcoming fireman’s competition at Upper Macungie Community Days on June 24th. Motion carried 2-0

EAC Comments

Marty Rakaczewski informed the Board that the members cleaned up the area around the gazebo. They also did repair work on one of the existing bridges on the walking trail. Amazon donated items to be raffled at the upcoming Fire Department events. Mike McCartney worked with Hawk Mountain with the tagging and measuring of baby kestrel hawks.

Roadmaster’s Comments

Anthony Werley stated they are continuing shoulder mowing. They helped Lynn and Lowhill Township with their paving projects. They installed millings on Seibert Road and then followed it up with oil and chip so that it is no longer a dirt road. They helped Lynn Township do oil and chip on some of their roads and they are getting ready to do the same on Weisenberg roads starting the week of June 19th.

Engineer’s Comments - None

Attorney's Comments – None

Treasurer's Comments – None

Supervisor's Comments – None

Township Manager’s Comments – None

Executive Session – None

Chairperson, Linda Gorgas adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager