

WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES

August 12, 2024

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas (zoom), Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Manager Brian Carl, Treasurer Jeff Strauss, Solicitor Peter Lehr, and Engineer Stan Wojciechowski were present.

Pledge of Allegiance – Vice chairman Anthony Werley opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the July 31, 2024 meeting were approved by motion made by Richard Bleiler, seconded by Linda Gorgas. Motion carried. 3-0

Treasurer's Report – The treasurer's report of July 31, 2024 as well as payment of current invoices presented were approved by motion made by Linda Gorgas, seconded by Richard Bleiler. Motion carried. 3-0

Weisenberg Township

Treasurer Report

July 31, 2024

General Fund Expenses – 7/01/24 – 7/08/24	313,333.21
General Fund Expenses – 7/09/24 – 7/31/24	31,092.99
Equipment Fund – 7/08/24	-
State Fund Expenses – 7/08/2024	202,264.89
Fire Tax Fund Expenses 7/08/2024	2,257.65

Balance as 7/31/2024

General Fund Checking	192,838.86	
General Fund CD	1,500,000.00	Matures on 08/15/2024
General Fund CD	2,030,140.20	Matures on 09/06/2024
General Fund CD	1,000,000.00	Matures on 05/14/2025
State Fund Checking	-0-	
State Fund Money Market	42,509.49	
Equipment Fund Money Market	3,053.21	
Equipment Fund Money Market CD	139,000.00	Matures on 05/14/2025
Equipment Fund Money Market CD	76,796.50	Matures on 08/05/2024
Equipment Fund Money Market-CD	153,014.02	Matures on 09/06/2024
Arcadia Industrial Park Signalization Repair Fund	54,918.26	
Arcadia Industrial Park Signalization Repair Fund CD	86,707.94	Matures on 09/06/2024
Recreational Fund	5,261.63	
Fire Tax Fund	10,970.07	
Fire Tax – CD	225,000.00	Matures on 09/06/2024
Fire Tax – CD	435,000.00	Matures on 08/15/2024
Fire Tax – CD	340,000.00	Matures on 05/14/2025
Capital Projects Fund	171,727.25	
Misc Escrow Accounts	59,911.07	
Conservation District Fund	1,020.03	
Open Space Money Market Fund	5,680.52	
Yard Waste Money Market Fund	4,813.87	
Yard Waste Money Market Fund CD	271,577.30	Matures on 08/05/2024
Hailey Ct Homeowners Fund	15,219.48	
Hailey Ct Homeowners Fund CD	25,502.34	Matures on 09/06/2024
Community Center Fund	<u>235,379.10</u>	

TOTAL ASSETS 7,085,250.75

VISA Account Reconciliation – Brian

Beginning Balance				336.11
Payments				(336.11)
Purchases				
	FTD	Al Granger Sympathy		94.15
	USPS	Postage – Envelopes	1,270.40	
	Lathem Time	Monthly Time Clock	54.00	
	Amazon	US Flags	97.97	
	1&1	Internet Email	54.39	
	Costco	Office Supplies	63.32	
	Zoom	Monthly Fee	15.99	
	SWIF	Workers Comp	3,069.00	
				<u>4,719.22</u>
Ending Balance				<u><u>4,719.22</u></u>

VISA Account Reconciliation – Tony

Beginning Balance				0.00
Payments				(0.00)
Purchases				
	SWIF	Workers Comp	3,069.00	
				<u>3,069.00</u>
Ending Balance				<u><u>3,069.00</u></u>

Subdivisions & Land Development

None

Old Business**Solicitation Ordinance #24-03**

A motion was made by Richard Bleiler, seconded by Linda Gorgas to adopt the Solicitation Ordinance #24-3. Motion carried. 3-0

Resolution # 24-8 – Amending the Fee Schedule for the solicitation permit

A motion was made by Linda Gorgas, seconded by Richard Bleiler to adopt Resolution #24-8 to amend the fee schedule to add the solicitation permit fee. Motion carried. 3-0

Blacksmith Road – Cell Tower – Lease Renewal w/ AT&T

Peter Lehr informed the Board that he is waiting to hear back from AT&T regarding the lease. If he doesn't hear back from them by the end of the week he will send out a notice of default for non-payment.

Zoning Ordinance & Official Map – Draft Update

A motion was made by Linda Gorgas, seconded by Richard Bleiler to accept the drafts of the zoning map. The maps will be sent to LVPC for review. The maps will be adopted at a future meeting after comments are received and review periods have been met. Motion carried. 3-0

New Business

Increase Credit Card Limits

Motion made by Linda Gorgas, seconded by Richard Bleiler to increase the Township credit card limits from \$5,000.00 to \$10,000.00. Motion carried. 3-0

Official Map – Approval to send draft to LVPC & neighboring municipalities for comments

A motion made by Richard Bleiler, seconded by Linda Gorgas to approve the official map draft contingent upon Peter Lehr's review of the wording regarding the identified potential land purchases by the municipality in the future. The draft will be sent to LVPC, Lehigh County and our adjoining municipalities for comments per the MPC. It will be advertised for adoption after comments are received and the public comment period is over. Motion carried. 3-0

2024 Employee Pension MMO

A motion was made by Linda Gorgas, seconded by Richard Bleiler to maintain the current employee pension contribution for 2025. Motion carried. 3-0

Public Comment

Gerry Rusinko (1609 Kramer Road, Kutztown PA) asked about tractor trailers parked on Chester Court. Brian stated that he has filed a non-traffic citation against the homeowner. Mr. Rusinko also questioned how long a resident can take to construct a new house. Brian Carl stated that if the homeowner renews their permit they are not in violation.

Warren Riggins (4117 Bittners Hill Road, New Tripoli PA) thanked Brian Carl and Anthony Werley for the quick response regarding the trash that was recently dumped on his property. Brian Carl stated he filed a Police report regarding the incident and has given the violator until the end of this week to clean it up. There are several areas in which the violator dumped trash. They will be cited by the Police and the Township for littering and if it is not cleaned up, they will be charged for the clean-up. Motion made by Linda Gorgas, seconded by Richard Bleiler to approve the hiring of a clean-up company to review the trash and to then bill the violator. Motion carried. 3-0

Weisenberg Volunteer Fire Department Comments

Matt Krapf, Fire Chief, informed the Board that they ran 164 calls so far for the year 2024. He reviewed his comment letter dated 8/12/2024 regarding the activity of the fire department and their members. The Weisenberg Volunteer Fire Department will be holding a "Community Day" event that is scheduled for September 14th from 1-6pm @ Weisenberg Field (9504 Bachelor Road, Kutztown, PA).

EAC Comments

Marty stated that he was in contact with a local girl and they will be working together to coordinate new plantings around the Township monument sign across the street from the Township office building.

Roadmaster's Comments

Anthony Werley stated the roadcrew was across the street preparing the site work for the community center. They cleaned up after storms and helped Lynn Township pave. The 2nd round of mowing is more than ½ way completed and they performed maintenance on equipment.

Engineer's Comments

None

Attorney's Comments

Peter Lehr addressed the Board with an update on 2103 Independent Road. Peter's office will be filing an injunction with the court tomorrow to clean up the property since the magistrate's office is unable to serve them.

Treasurer's Comments

Jeff Strauss reviewed the upcoming CDs that are becoming mature. Motion made by Richard Bleiler, seconded by Linda Gorgas to renew the (4) CDs at the 6 month rate. Motion carried. 3-0

Titus Kaufman (CD) for temporary housing for the elderly is also up for renewal. Motion made by Linda Gorgas, seconded by Richard Bleiler to renew the CD when it matures at the end of August. Motion carried. 3-0

The CPA returned our 2023 files however we still have not received the audit. Peter will look at the contract we have with the outside auditor. A letter will be sent to Basile & Associates in reference to non-performance.

Supervisor's Comments

Richard Bleiler reported that Night in the Country is August 17th.

Anthony Werley stated the Historical Society had the Plow Boys there this past weekend for an event.

Township Manager's Comments

Community Center Update

Brian Carl stated the community center contract is out to bid and a scheduled pre-bid meeting is taking place tomorrow at 9am. The roadcrew did a super job with the site work.

Walking Trail Project

Brian Carl stated the contractor must reapply the lines @ Waste Management. They still have fencing and trees to plant.

Pavilion @ Weisenberg Park on Lyon Valley Road

The contract was awarded and Brian is coordinating a schedule with them for a start date shortly.

LCATO Summer Convention

LCATO September 12th, 9-3pm @ Lone Lane Park - Upper Macungie Township

Motion was made by Linda Gorgas, seconded by Richard Bleiler to approve the attendance for all employees and supervisors. Motion carried. 3-0

Executive Session

None

Chairperson, Linda Gorgas adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager