

April 11, 2022

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 p.m. in person and on ZOOM due to the COVID-19 pandemic. Chairperson Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Anthony Werley, Richard Bleiler, Brian Carl, Jeffrey Strauss, Peter Lehr and Stan Wojciechowski also attended.

The meeting was advertised & conducted in accordance with Act 15. Roll call was conducted on all members and staff.

Minutes of the March 14, 2022 Board of Supervisors meeting were approved by motion of Richard Bleiler seconded by Anthony Werley. Motion carried.

The treasurer's report of March 31, 2022 as well as payment of current invoices presented was approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

**Weisenberg Township**

**Treasurer Report**

**March 31, 2022**

General Fund Expenses	3/01/22 – 3/14/22	246,970.30
General Fund Expenses	3/11/22 – 3/31/22	24,469.99
State Fund Expenses	3/14/2022	18,105.36
Equipment Fund Expenses	3/14/2022	-0-

**Balance as 3/31/2022**

General Fund Checking	3,745,281.94
State Fund Checking	-0-
State Fund Money Market	3,233.25
Equipment Fund Money Market	100,048.45
Arcadia Industrial Park Signalization Fund	44,026.29
Hillwood Signalization	82,402.70
Recreation Fund	69,068.51
Fire Equipment Fund	-0-
Fire Tax Fund	244,012.87
Capital Projects Fund	327,080.96
Conservation District Fund	82,400.74
Open Space Money Market Fund	12,872.44
Yard Waste Money Market Fund	263,404.55
COVID Money	<u>276,610.81</u>

Total Assets 5,250,443.51

VISA Account Reconciliation – Brian

Beginning Balance 135.95  
Payments (135.95)

Purchases Amazon Batteries Roadcrew  
1&1 Internet Email 32.71  
Lathern Time - Monthly Time Clock 39.00  
Tree Top Products – Rec Field Reimburse 382.48  
Zoom - Video Meetings 14.99  
Amazon - Shop Cordless Tools 623.99  
Amazon - Heat Pump Filters 37.35  
1,130.52

1,130.52  
1,130.52

VISA Account Reconciliation – Tony

Beginning Balance 84.61  
Payments (84.61)

Purchases Truck Components – Vehicle # 15 \$35.00

Ending Balance 35.00  
35.00

**SUBDIVISIONS & LAND DEVELOPMENT:**

None

**OLD BUSINESS:**

2022 Road Material Bids

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **New Enterprise Stone & Lime Co., Inc.** for Items 1 through 12 for their bid on road materials. Motion carried.

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **Lehigh Fuels** for Items 13 and 14 for their low bid on diesel fuel and 89 Oct. Gasoline. Motion carried.

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **Asphalt Maintenance Solutions LLC** for Item 15, for their low bid on crack seal. Motion carried.

Kuhns Hill Road – Stan informed the Board that the Kuhns Hill Road culvert replacement was completed on March 11, 2022. The contractor is due a credit of \$27,881.50 (change order # 2) for unused allowances. Motion made by Richard Bleiler, seconded by Anthony Werley to approve the change order #2 and to approve payment request # 2. Motion carried. The final contracted value to Grace Industries is \$176,760.18.

Maintenance building addition and salt shed. – Stan Wojciechowski informed the Board that Keystone Concrete Products would prepare a design for the salt shed with (2) compartments for a cost of \$6,000.00. One section holds 1,000 ton of salt and the other 250 ton of salt/anti-skid mixture. The approximate total cost of the new salt shed is \$200K - \$250K. Motion made by Richard Bleiler, seconded by Anthony Werley to approve the quote (\$6,000.00) for the concrete design of the salt shed to Keystone Concrete Products. Motion carried.

**NEW BUSINESS:**

None

**PUBLIC COMMENT:**

Phil Armstrong (Lehigh County Executive) dropped by for his annual visit and asked if there are any concerns that the County could address for the Township. He informed the Board of a new staff member (community liaison – Yorman De La Rosa) in order to help with the communication between the municipalities, residents and the County. Jeff Strauss (Weisenberg Township Tax Collector and Township Treasurer) commented that there is no communication between the Lehigh County Assessment Office and the Tax Collector's Association. The association meets quarterly and there should be representation at these meetings from the Assessment Office. He also questioned why it takes 2/3 weeks to cash checks. Mr. Armstrong stated that they are having staffing issues at the County.

Scott Kain – (10224 Schoolhouse Road) – asked the Board and Roadmaster to stop the practice of throwing the debris onto the property when they clean out the gutters and drainage basins. Tony will speak to the guys.

**WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:**

Matt Krapf, Fire Chief, informed the Board that they had 47 calls in 2022. A hoogie fundraiser will run until April 26<sup>th</sup> with a pick-up date of May 5<sup>th</sup>, 2022. He reviewed his comment letter dated 4/11/2022 regarding the activity of the fire department and their members. The New Tripoli Bank stopped by and presented the Fire Department with a 50K donation for the new Engine Tanker 5121. Rosenbauer requested that the Fire Department display the new Engine Tanker at the Fire Expo in Harrisburg in May 2022. They also would like the new Engine Tanker for the Pocono Speedway Nascar race from July 22<sup>nd</sup> – July 24<sup>th</sup>. The supervisor gave their approval to attend these events. On May 4<sup>th</sup> we will be hosting a free CPR/First Aid class.

**EAC COMMENTS:**

Brian Carl informed the Board that the EAC will be holding their annual Earth Day event on April 22<sup>nd</sup>. They are also working on the Trail Walking event on May 21<sup>st</sup> with the proceeds going to the fire department.

**ROAD MASTER'S COMMENTS:**

Anthony Werley informed the Board that they finished sweeping the intersections. They planted the trees at the Weisenberg Fields and put all the snow plows away for the year. They also replaced a pipe on Spring Road.

**ENGINEER'S COMMENTS:**

Stan Wojciechowski informed the Board that Sheetz sent a request to the Township to release their performance bond. Stan reviewed the items with the Board that Sheetz needs to address. A letter will be sent to them informing them of the items that need to be corrected. Anthony Werley made a motion, seconded by Richard Bleiler to conditionally approve the release of the performance bond once all items are satisfactory corrected and inspected by Barry Isett. Motion carried.

Paving at the West Hills traffic light was postponed due to rain so this will be completed next week. The Williams subdivision is being revised to show the offer of dedication to the Township and Foley CAT appears to be making some headway with PennDOT.

**ATTORNEY'S COMMENTS:**

Peter Lehr informed the Board that he spoke with the Fire Chief in reference to a board up company (Emergency Response Team) telling residents that they were the designated/endorsed company by the Township to do emergency board ups. This is a false statement and they were sent a cease and desist order to stop making false statements regarding an endorsement of the Township to residents.

**TREASURER’S COMMENTS:**

Jeff Strauss informed the Board that the 2021 Liquid Fuels funds were received on March 1<sup>st</sup> and April 5<sup>th</sup>. He also stated that the real estate tax bills went out so the residents should have received them in the mail.

**SUPERVISOR’S COMMENTS:**

Richard Bleiler had a request that a port-a-potty be moved closer to the lower field. Brian stated that they are currently in the middle of the fields because they are easy to service. There is also a walking trail to them. He will ask the provider if one could be moved closer to the lower field.

**SECRETARY / ADMINISTRATOR’S COMMENTS:**

Brian informed the Board that there is an upcoming Zoning Hearing Board meeting for Hunter Keystone Truck regarding a sky sign along 78. Dave Sanko from PSATS informed him that we won an award for “Inter-Governmental Cooperation” for the Northwestern Walking Trail project. We will be recognized at the PSATS convention on April 25<sup>th</sup>. The County Election Board informed us that volunteers are needed for the upcoming election. Anyone interested in helping out should contact the County. This will be posted on our website. The bike ride through the Township is still scheduled for this June. It was decided that the fire companies would offer assistance with traffic control for the first hour of the event but the organizers would need to contract with a flagging company for any additional services.

**EXECUTIVE SESSION:**

An executive session was held from 7:41pm – 8:30pm for personnel reasons. A motion was made by Linda Gorgas, seconded by Richard Bleiler to direct the Township Treasurer to temporarily suspend the docking/deducting of P.T.O. based on the lack of minimum hours relating to Brian Carl and Janet Henritzky (since they are salaried employees) while reserving the right to re-instate such docking at a duly called Board of Supervisors Meeting. Motion carried.

With no further business, Linda Gorgas adjourned the meeting at 8:31 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl, Secretary